


**INSTITUTE LOGIN, UPDATE
PROFILE, ADD UPDATE DETAILS
(ADD COURSE AND COURSE LEVEL,
FEES ETC) AND STUDENT
VERIFICATION PROCESS BY
INSTITUTE NODAL OFFICER (INO)
ON
NATIONAL SCHOLARSHIP PORTAL**

- AFTER INSTITUTE HAS COMPLETED KYC REGISTRATION, PRINT THE INSTITUTE NODAL OFFICER (INO) eKYC REGISTRATION FORM CONTAINING FORM NO EG :ML*****
- SENT THE FORM VIA EMAIL AT dertstsesch@gmail.com
- ON RECEIVING THE FORM, STATE NODAL OFFICER (SNO) OF STSE SCHOLARSHIP WILL THEN VERIFY INSTITUTE
- ONLY AFTER VERIFICATION OF INSTITUTE BY SNO THEN USER ID AND PASSWORD WILL BE SENT TO INO REGISTERED MOBILE NO FOR LOGIN TO NSP WEBSITE
- ON NSP, INO WILL HAVE TO SELECT **INSTITUTE LOGIN** TO LOGIN INTO INSTITUTE ACCOUNT

Browser tabs: Add to Engagement Prog X, Inbox (10,860) - vaidyular X, NSP X, Inbox (109) - nicpmunspi X, BharatVC | Schedules X, Disney+ Hotstar X. Address bar: https://nsp.gov.in/instituteMainDashboard. Page status: 80%.





Welcome: Test Institute (NSP-0787)
 Test , KAMRUP METROPOLITAN , ASSAM
 User Type: Institute Nodal Officer

1:- From Academic Year 2021-22, all INOs are required to give their AADHAAR information while updating their profile, which will be verified from the UIDAI. NSP does not store AADHAAR on the portal.

2:- INO is advised to carefully enter AADHAAR related information (ie AADHAAR number, Name, Gender, Mobile Number & Date of Birth), as mentioned in her/his Aadhaar card. In case verification fails in first attempt, NSP will automatically try to verify AADHAAR related information again, without Date of Birth.

3:- Profile will be updated only after successful verification of AADHAAR information from UIDAI and subsequent OTP authentication.


[🔗 Important advisories issued by MoMA for INOs, DNOs and SNOs for verification of applications of 3 scholarship schemes of MoMA](#)

[🔗 Institute Statistics for all Schemes-AY 2021-22](#)

All applications reverted by MoMA are available in **Application Verification** and **Application Renewal Verification** options in INO login.

🚨 Institute Nodal officers are requested to reject any verified/unverified application doubted as fraud

Welcome Test Institute (NSP-0787) Test , KAMRUP METROPOLITAN , ASSAM



Administration

Browser tabs: Email: Inbox (641) | https://email.gov.in/service/h | https://email.gov.in/service/h | Cisco Webex Meetings | NSP | Your Orders

Address bar: https://nsp.gov.in/instituteMainDashboard

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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

on doubted as fraud from the link "Mark as Fake" in Verification Menu.

Welcome Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

Administration

- Update Profile
- Add Update Details
- Change Password

Verification

Reports

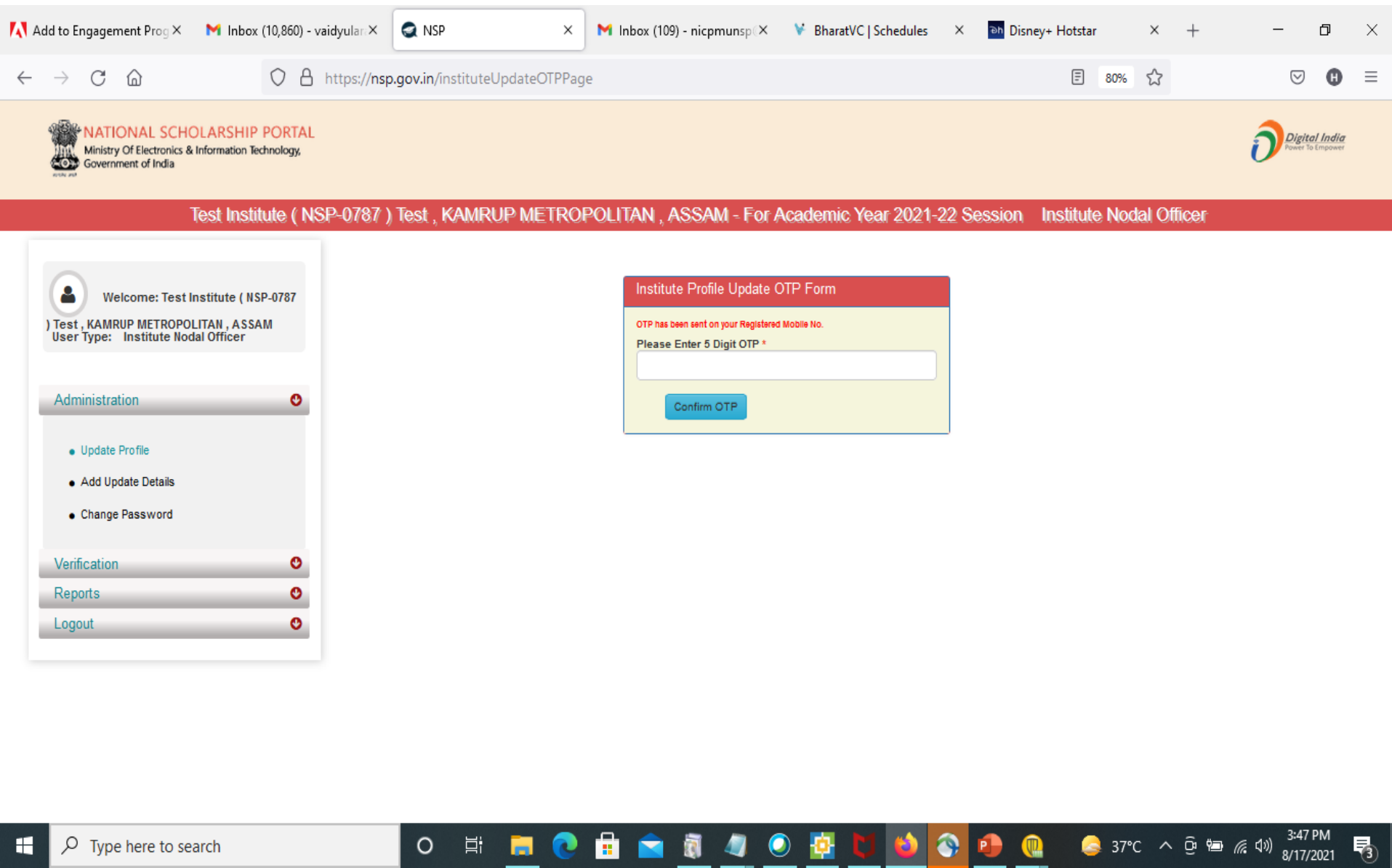
Logout

Institute Update Profile

Add Course Level and Course Fee

Change of Password


Click on update profile under Administration panel, OTP will receive to registered mobile number



Institute Profile Update Form

Add to Engagement Prog X Inbox (10,860) - vaidyular X NSP X Inbox (109) - nicpmunsp X BharatVC | Schedules X Disney+ Hotstar X

← → ↻ 🏠 https://nsp.gov.in/instituteRegistrationUpdate 80% ☆



Welcome: Test Institute (NSP-0787)
Test, KAMRUP METROPOLITAN , ASSAM
User Type: Institute Nodal Officer

- Administration
- Verification
- Reports
- Logout

Institute Profile Update Form

Institute Details

DISE/AISHE/NCVT Code NSP-0787

Name of the Institute(As per NSP Directory) * ☒ Test Institute

Name of Institute(As per AISHE/DISE Code Directory) * ☐ Test Institute

Please select name of the institute , from above two options , to be updated on NSP Directory. **Updated name and corresponding Institute District (As per NSP Directory) will be reflected on NSP**

Institute Nature * Private Trust

Board State * DELHI

Board/University Name * TEST UNIVERSITY

Institute Address * Test

Institute State ASSAM

Institute District (As per NSP Directory) * KAMRUP METROPOLITAN


Institute District (As per AISHE/DISE Code Directory) * KAMRUP METROPOLITAN

Institution Taluk/Block Choose your option

Institute Pincode 110003

Institute Tin No 6868686

Institute Tan No 686868

Registered Certificate *  uploaded file

Windows Taskbar: Type here to search, 37°C, 8/17/2021, 3:49 PM

Contd..

Add to Engagement Prog X

Inbox (10,860) - vaidyular X

NSP X

Inbox (109) - nicpmunsp X

BharatVC | Schedules X

Disney+ Hotstar X

https://nsp.gov.in/instituteRegistrationUpdate80%

Institute District (As per AISHE/DISE Code Directory)*
KAMRUP METROPOLITAN

Institution Taluk/BlockChoose your optionInstitute Pincode110003
Institute Tin No686868Institute Tan No686868
Registered Certificate*Uploaduploaded file

Contact Person Details

Aadhar Number *XXXXXXXXX1644Name as In Aadhar *Akhil Kushwaha
Date of Birth as IN Aadhar *29/11/1986Gender as IN Aadhar *Male
Mobile No as IN Aadhar *9506879372Phone24305809
E-mail *latika.bhuttan@fosteringlinuDesignation *Teacher

Head of Institution Details

Name as In AadharAkhlil KushwahaMobile No as IN Aadhar9506879372
Other Contact Number0E-mailabcd@gmail.com
Designation *Dean

Bank Details

IFSC CodeHDFC0CVB007Bank Account No1111111111

Final Submit

Administration : Add and Update Details By Institute(Contd..)



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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session



Welcome: Test Institute(NSP-

0787)Test,KAMRUP
METROPOLITAN,ASSAM
User Type: Institute

Add and Update Course Level

Add and Update Course

Add Annual Course Fee

Update Annual Course Fee

Administration

Verification

Reports

Logout

Add and
Update
Course Fee
and Course
Level



Administration : Offered Course Level

Course Level :

Choose your
Option



Submit



Offered Course Level (Contd..)



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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Offered Course Level

Course Level:: *

Choose your option

Submit

Back

Sr.#	Course Level
(1)	School I-X
(2)	HSC/Intermediate [12th]/Equivalent



Welcome: Test Institute(NSP-

0787)Test,KAMRUP
METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout



Administration : Offered Course (Contd..)

Course Level :

Course :



Offered Course (Contd..)



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Government of India



Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session



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0787)Test,KAMRUP
METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout

Offered Course

Course Level:: *

Choose your option

Course :: *

Choose your option

Click
Submit
Button

Submit

Back

Courses and
course
duration is

Sr.#	Course	Duration	Action
(1)	XII-Art	1	
(2)	XI	1	
(3)	I	1	DELETE
(4)	II	1	DELETE
(5)	III	1	DELETE
(6)	IV	1	
(7)	VIII	1	DELETE

COURSES

Administration: Annual Course Fee and Fee is selected according to the selection of the course (Contd..)



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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-

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METROPOLITAN,ASSAM

User Type: Institute

Administration

Verification

Reports

Logout

Course Selection

Course :: *

Choose your option

Course Year:: *

Choose your option

Category :: *

All Category

Gender :: *

All Gender

Admission Fee :: *

Tuition Fee:: *

Others Fee:: *

Annual Course Fee

Fees that
are been
added to
the course

Submit

Back

Click on Submit for the
updatation of the fee of the
course

COURSE FEES

Administration: Annual Course Fee Update Form (Contd..)



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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session


Annual Course Fee Update Form

[Back](#)

Sr.#	Course	Category	Gender	Course Year	Admission Fee	Tuition Fee	Other Fee	Update Fee / Lock / Remove Fee Entry	
(1)	XII-Art	GENERAL	Male	1	1	1	1	Update	LOCK



Click on
Update
button to
update
course fee

 Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

User Type: Institute

[Administration](#)

[Verification](#)

[Reports](#)

[Logout](#)

Administration : Change of Password Form



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Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout

old Passwo

Change Password Form

Old Password :: *

New Password :: *

Confirm new Password :: *

Submit

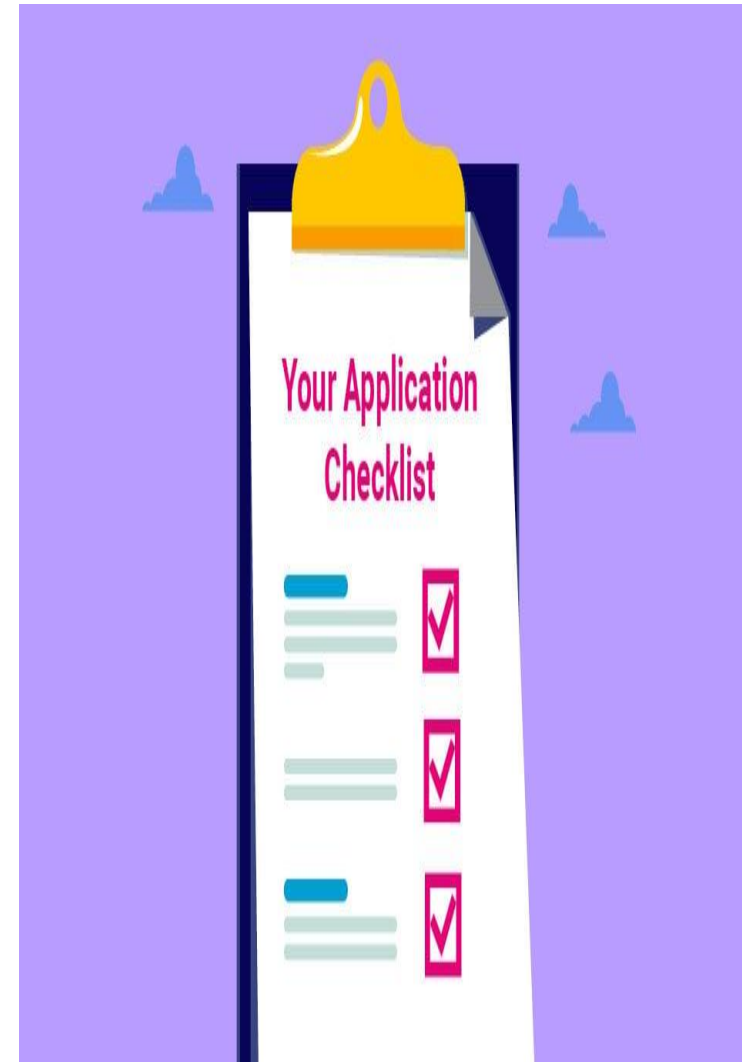
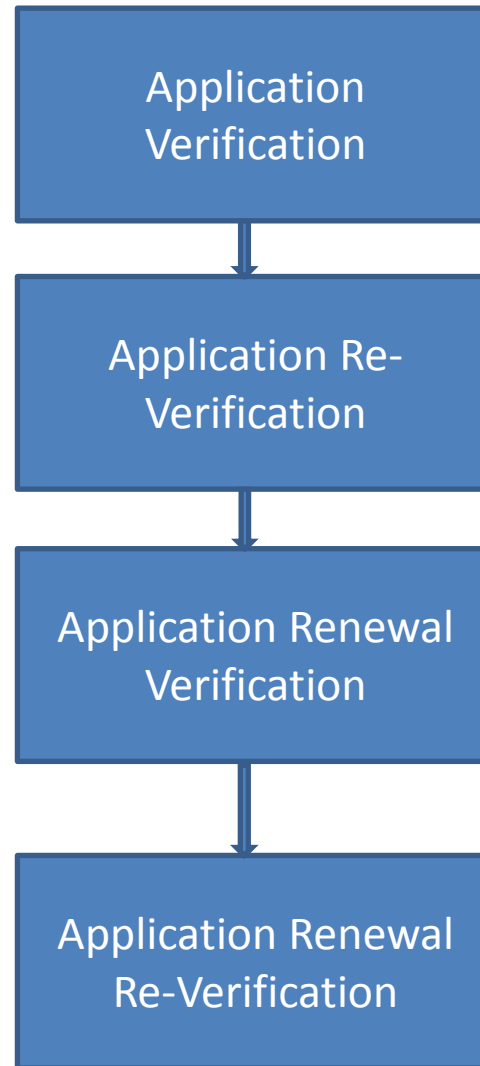
Type new Password

Confirm new password

Your password must satisfy the following ::
(1) Should be min 8 character long.
(2) At least one alphabet [a - z , A - Z] .
(3) At least one numeric value [0 - 9] .
(4) At least one special characters [@#_ *] .
(5) Can't use last 3 Password.

Click on submit to get password

Second One : Verification Of The Application By Institute



Institute will verify the application of the student (Contd..)

Browser tabs: Email: Inbox (641) | https://email.gov.in/service/ | https://email.gov.in/service/ | Cisco Webex Meetings | NSP | Your Orders

Address bar: https://nsp.gov.in/instituteMainDashboard

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Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

- Application Verification
- Application Reverification
- Application Renewal Verification
- Application Renewal Reverification
- Mark as Fake

Reports

Logout

Welcome Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

Verification of the Application of the Student done by Institute

Applicant Verification Of The Student (Contd..)



NATIONAL SCHOLARSHIP PORTAL
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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session



Welcome: Test Institute(NSP-

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METROPOLITAN,ASSAM
User Type: Institute

Administration


Verification

Reports

Logout

Click On
Search

Applicant Verification

Course		Search		Scheme		Category	
Choose your option		Choose your option		Choose your option		Choose your option	
				<div>Search</div>			
<div> (1)</div>							
Sr. #	Application Id	Name/Father's Name		Mobile	Course Name	Name of Scheme	
1	UP202021000047594	ANKIT GUPTA / ABC			XII-Art	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	
						<div>View Detail</div>	



Click On
View
Details to
view the
Applicant
Form

Application Verification Form Of The Student (Contd..)



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Ministry Of Electronics & Information Technology,
Government of India



Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session



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METROPOLITAN,ASSAM

User Type: Institute

Administration

Verification

Reports

Logout

Registration
Details of the
student

Application Verification Form

Registration Details

Application Id	UP202021000047594	Form Submission date	17/08/2020
Applied for Scheme	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS		
State of Domicile	UTTAR PRADESH	Scholarship Category	
Name of Student	ANKIT GUPTA	Date of Birth (DD/MM/YYYY)	01/01/1980 ⚠
Gender	Male	Religion	Buddhist
Community/Category	GENERAL	Fathers Name	ABC
Mothers Name	ABC	Annual Family Income	1000
Aadhaar Number	Yes	Mobile Number	9205787280
Email Id		Day Scholar/Hosteler	Day Scholar

Academic Details

Present Institute	Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM		
Present Class/Course	XII-Art	Class Start Date	16/08/2020

Contd..

Academic Details of the student

Academic Details

Present Institute	Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM		
Present Class/Course	XII-Art	Class Start Date	16/08/2020
Present Year	1	Mode of Study	Regular/Full Time
Previous Board/University Name	ALIGARH MUSLIM UNIVERSITY BOARD		
Previous Class/Course Name	HSC/Intermediate [12th]/Equivalent	Previous Passing Year	2020
Previous Class(%)	99	10th Class Roll No.	1234
10th Class Passing Year	2018	10th Class Board Name	ALIGARH MUSLIM UNIVERSITY BOARD
12th Class Roll No.	1234	12th Class Passing Year	2020
12t Class Board Name	ALIGARH MUSLIM UNIVERSITY BOARD		

Basic Details of the student

Basic Details

Is Orphan	NO	Is Disabled	YES
Type of Disability	Acid Attack Victim	Percentage of Disability	90
Marital Status	Married	Parents Profession	Aam Aadmi Beema Yojana (AABY) Insured
IFSC Code	SBINxxxxx73	Bank Account Number	xxxxxxxx925

Contact Details of the student


Contact Details

State	UTTAR PRADESH	District	GHAZIABAD
Block	Ghaziabad		
House No./Street No.etc	NA	Pin Code	111111

SNO.	Documents Type	View Document
------	----------------	---------------

Contd..

Documents Uploaded by student

HOUSE NO./Street NO.etc	NA	PIN CODE	TTTT
SNO.	Documents Type	View Document	
1	Domicile Certificate	Not Uploaded	
2	Student PhotoGraph	Not Uploaded	
3	Self Declaration of minority community certificate by the Students	Not Uploaded	
4	Self Attested Certificate of pervious academic marksheet	Not Uploaded	
5	Fee Receipt of current course year	Not Uploaded	
6	Income Certificate issued by the Designated State/UT Authority	Not Uploaded	
7	Proof of bank account in the name of student or joint account with mother/father	Not Uploaded	
8	Bonafide student of Institution		
-----To be filled by Institute Nodal Officer-----			
Annual Fee Details (Auto-populated by default, as filled in Institute Profile. INO shall verify/edit as per requirement)			
Admission Fees		<input type="text" value="1"/>	Tuition Fees
			<input type="text" value="1"/>
Note:- Maintenance allowance, as applicable, shall not be entered and will be calculated as per the scheme guidelines			
Misc. Fee		<input type="text" value="1"/>	<button>View Fee as filled in Institute Profile</button>

** For Total Scholarship Amount more than Rs. 50000/- document uploading is required.

** Note :- In case of Ministry of Labour Scheme for Children of Beedi/Cine/LDSM workers , the institute has to retain a copy of the ID card of the parents.

Please Provide Appropriate Remark

Annual Fee Details will be filled by default (Contd..)

Annual Fee will be fill by default as filled in Institute profile

NOTE : Documents to be uploaded when total scholarship amount is more than Rs 50,000/-

7	Proof of bank account in the name of student or joint account with mother/father	Not Uploaded
8	Bonafide student of Institution	
-----To be filled by Institute Nodal Officer-----		
Annual Fee Details (Auto-populated by default, as filled in Institute Profile. INO shall verify/edit as per requirement)		
Admission Fees	<input type="text" value="1"/>	Tuition Fees <input type="text" value="1"/>
Note:- Maintenance allowance, as applicable, shall not be entered and will be calculated as per the scheme guidelines		
Misc. Fee	<input type="text" value="1"/>	View Fee as filled in Institute Profile

** For Total Scholarship Amount more than Rs. 50000/- documents to be uploaded

** Note :- In case of Ministry of Labour Scheme for Children of the institute has to retain a copy of the ID card of the parents.

Click on View fee as in Institute Profile

Please Provide Appropriate Remark

Remark :

(Max Length : 240 Character)

- ☐ All the documents for the scheme are verified and copy are kept under my custody.
- ☐ Admission Fee, Tuition Fee and Miscellaneous Fee has been entered and verified by me

[Verify](#) [Reject](#) [Defect](#) [Fake](#)

[Back without Verifying](#)

Annual Fee As Filled In Institute Profile will display like this (Contd..)

Email: Inbox (644) x NSP x +

← → ↺ https://hsp.gov.in/ViewStudentVerifiacionDetails ☆ ⋮

Annual Fee as filled in Institute Profile

1	Admission Fees *	1
2	Tuition Fees *	1
3	Misc. Fee	1

Close

Click Close Button after viewing the Annual Fee

Annual Institute Fee

PRODUCT 1
CONCEPT
MARKETING
SALES
STRATEGY
FINANCIAL
OPERATIONS
HUMAN RESOURCES
TECHNOLOGY
LEGAL
COMPLIANCE
RISK MANAGEMENT
INFORMATION TECHNOLOGY
LOGISTICS
CUSTOMER SERVICE
RESEARCH & DEVELOPMENT
PROCUREMENT
MANUFACTURING
DISTRIBUTION
SALES & MARKETING
FINANCIAL
OPERATIONS
HUMAN RESOURCES
TECHNOLOGY
LEGAL
COMPLIANCE
RISK MANAGEMENT
INFORMATION TECHNOLOGY
LOGISTICS
CUSTOMER SERVICE
RESEARCH & DEVELOPMENT
PROCUREMENT
MANUFACTURING
DISTRIBUTION
SALES & MARKETING

Not Uploaded

required.

Note: In case of Ministry of Labour Scheme for Children of Bidi and CDM workers, the institute has to retain a copy of the ID card of the parents.

(max Length: 250 Character)

☐ All the documents for the scheme are verified and copy are kept under my custody.

☐ Admission Fee, Tuition Fee and Miscellaneous Fee has been entered and verified by me

Verify Reject Defect Fake

Back without Verifying

Third One is : Reports Of The Applicants

Browser tabs: Email: Inbox (641), https://email.gov.in/service/, Cisco Webex Meetings, NSP, Your Orders

Address bar: https://nsp.gov.in/instituteMainDashboard

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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

new Institute Nodal officers are requested to reject any veri

Welcome Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM

Administration (dropdown arrow)
Verification (dropdown arrow)
Reports (dropdown arrow)

- Fresh Registration Report
- Renewal Application List 2019-20
- Scholarship Recipients 2019-20 Fresh
- Scholarship Recipients 2019-20 Renewal
- Verified, Defective & Rejected List

Logout (dropdown arrow)

Checking the reports of the Applicant for both Fresh and Renewal

Report Gallery of Fresh and Renewal Applicants (Contd..)



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Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session



REPORT GALLERY

Verified Application List (Fresh)

Verified Application List (Renewal)

Defected Application List (Fresh)

Defected Application List (Renewal)

Rejected Application List (Fresh)

Rejected Application List (Renewal)



Welcome: Test Institute(NSP-

0787)Test,KAMRUP
METROPOLITAN,ASSAM
User Type: Institute

Administration

Verification

Reports

Logout

verified
Applicant



Defected
Applicants

Defected

Stude
nt


Application



REJECTED



Verified Application List (Fresh) (Contd..)

Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM - For Academic Year 2020-21 Session

 Welcome: Test Institute(NSP-0787)Test,KAMRUP METROPOLITAN,ASSAM
User Type: Institute

- Administration 
- Verification 
- Reports 
- Logout 

Verified Application List (Fresh)

PDF

Search:

Sr. #	Application Id	Name / Father's Name	Mobile	Course Name	Name of Scheme	Current Application Status
1	UP202021000047594	ANKIT GUPTA / ABC	<input type="text"/>	XII-Art	POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS	Application Under Process for Verification with District Nodal Officer

Showing 1 to 1 of 1 entries

Previous 1 Next



Current Application Status is under process for verification with District Nodal Officer